



AgustaWestland
A Finmeccanica Company

CENTRAL TOOLING

Supplier Company Appraisal



CT2010A

COMPANY CONFIDENTIAL

COMPANY NAME _____

COMPANY CONFIDENTIAL

Central Tooling **Supplier Appraisal Record**

Section 1 – to be completed by a Company representative.

Section 2 & 3 – to be completed by AW Ltd

COMPANY:

SCOPE OF APPROVAL: DESIGN/TOOLMAKING/CALIBRATION

Document No. CT2010A /

Issue No. 4

Date

Approved

.....
G. Miller
Central Tooling Manager

INTRODUCTION

The purpose of this Supplier Appraisal Document is to assess (section 1) and review (section 2 & 3) the Suppliers procedures and processes to manage the contractual requirements of Tooling Orders.

CT2010A will be sent out annually to all approved suppliers who will complete Section 1 and return to Central Tooling (CT). (complete electronically)

Should CT require a re-appraisal a site visit will take place and Section 2 and 3 will completed.

When approving a new supplier Section 1 will be completed by the supplier and CT would complete section 2 during a site visit. Approvals would be granted dependant on CT's findings and a Certificate would be awarded.

SECTION 1:

COMPANY PROFILE

Company Name:

Address:

Telephone:

Email address:

Web Site:

SUPPLIER APPRAISAL DATA

SCOPE OF SURVEY - INITIAL / ANNUAL APPRAISAL

Review Date: -

Contact/s: - Position:

- Position:

- Position:

CAPABILITY PROFILE

	Capability (Indicate Relevant Plant & Equipment)
Design	
Machining	
Assembly (Minor)	
Assembly (Major)	
Electrical	
Hydraulic	
Composite Carbon	
Composite Glass	
GSE	
Cutter Grinding	
Inspection	
Calibration	

SECTION 2

GENERAL TECHNICAL REVIEW

Notes / observations to be completed by AW personnel during company visit.

	Review Notes
General shop layout, equipment condition	<i>Potential advantages / limitations. Considerations for AW on placing work with company</i>
Inspection / calibration area layout, temperature control, equipment condition	<i>Potential advantages / limitations. Considerations for AW on placing work with company</i>
Design facilities /	<i>General equipment and capability. Specialist equipment e.g. scanning / reverse engineering capabilities links to inspection equipment and interface with AW systems. Potential advantages / limitations. Considerations for AW on placing work with company.</i>
Any further information or Equipment of particular interest / use to AW	<i>Specialist Inspection, Calibration, Test or design equipment. Machines, Autoclaves etc of potential benefit to AW. Considerations when placing work with company.</i>

General visit report (optional)

APPRAISAL RECOMMENDATION

Appraiser

Company Evaluated by -

Job Function -

Signature -

Appraisal Recommendation

SATISFACTORY / CONDITIONAL

If Conditional the Supplier must submit a Corrective Action plan within 30 days of receiving this report.

Whilst under a conditional recommendation additional work may be restricted until a Satisfactory accreditation has been achieved.

SECTION 3

VARIFICATION OF SECTION 1

SECTION 3: To be completed by AW Ltd:

AW Ltd will arrange with the Supplier a convenient date and time for a Site visit, obtain the latest DSA report for discussion and select a recent completed PO placed upon the Supplier for review. AW Ltd to review the provided documentation (C of C's and photo's).

Process Control

Conduct a random audit trail against a random AW Ltd Tooling purchase order:-

CHECK LIST (PO ???)

Use/Flow of CT0301

1. Has the relevant section of CT0301 been flowed to relevant departments? YES/NO

Purchase Order

2. Is the Purchase Order recorded on the Supplier's system? YES/NO
3. Is there a Contract Review Process? YES/NO
4. Is any issued design information recorded and stored.? YES/NO
5. Was the PO acknowledged within the agreed timescales? YES/NO
6. Is the company aware of how to amend date information on the Portal? YES/NO

Listed Tools

7. Are the tools listed on AW Ltd's PO identified on the Supplier's system? YES/NO
8. Is the information on the PO flowed out to the relevant area's (Shop Floor)? YES/NO
9. How are the C of C and photo's generated against the AW Ltd PO? YES/NO
10. Are the Inspection reports recorded? YES/NO/NA
11. Are Proof load Cert's held? YES/NO/NA

Tool Delivery

12. Are records of despatch documentation held? YES/NO
13. Were the tools delivered on time? YES/NO

Invoices

14. Were the provided invoices in the correct format? YES/NO

APPRAISAL RECOMMENDATION

Appraiser

Company Evaluated by -

Job Function -

Signature -

Appraisal Recommendation

SATISFACTORY / CONDITIONAL

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Supplier Scope of Approvals Awarded

<u>Scope Reference</u>	<u>Scope Description</u>