

CALL FOR TENDERS

SUMMARY INFORMATION

Tender no.	1000053163
Subject:	Provision of modular stand installation and removal services for the companies of the Finmeccanica Group – Asia, Middle East, and Australia Lot
Description of the supply	Installations for trade fair events
Type of works	Services
Contract / works duration	3 years
Presumed bidding starting price	1.000.000 € YEAR
General awarding criteria	Best technical and economical proposal
Publication date	21/07/2015
Expiry date	07/09/2015 (12.00 pm Italian Time)

DETAILED INFORMATION

Finmeccanica Global Services S.p.A. - a sole shareholder company, subject to the direction and coordination of Finmeccanica - a public limited company incorporated under Italian law (S.p.A.) - (hereinafter "FGS") hereby calls for tenders for the supply of the following works and services: the provision of modular stand installation and removal services for the companies of the Finmeccanica Group (Europe Lot).

The Contract includes:

- Transportation and storage of materials;
- Customs duties;
- Executive design of each stand;
- Installation and removal;
- Costs for rigging and compilation of fair event form;
- Cleaning and assistance during the events;




Only contractors in possession of the following minimum tendering requirements (hereinafter also referred to as “**Minimum Requirements**”) may be invited to tender:

- 1) that have realised an overall turnover, for the three-year period (2012-2013-2014) prior to the publication of this call, of at least Euro 3.000.000 excl. VAT (Euro threemillion/00) each year. The above indicated turnover is necessary in order to permit the selection of contractors with consolidated experience in the sector, capable of providing services of a high standard.
- 2) that have successfully performed at least one contract for services (installations for exhibitions, museums, fairs or similar, including installation and management of multimedia equipment) similar to those outlined in the this Call, over the three year period 2012-2013-2014 for the private or public sector and for an overall value, excl. VAT, equal to Euro 1.000.000 (Euro onemillion/00) for each contract. The above indicated value is necessary in order to permit the selection of contractors with consolidated experience in the sector.
- 3) that are in possession of declarations by at least one bank or intermediary authorised pursuant to Leg. Dec. n. 385 dated 1st September 1993 certifying financial and economic capacity/stability (Bank References);
- 4) that have the availability of instrumental assets necessary for stand construction (i.e. machinery,...).
- 5) That have developed in 2014 an overall turnover with the Companies of the Finmeccanica Group (Agustawestland, Alenia Aermacchi, Finmeccanica, Finmeccanica Global Services, WASS, Otomelara, Selex ES, Telespazio, E-Geos, Selex Service Management) not higher than the 50% of the overall turnover made in the same year.

Tenders may not be submitted in a pool with other enterprises.

The following may not be admitted to tender:

- temporary associations of bidders consisting of:
 - a) sole proprietor enterprises (including craft businesses), trading companies, cooperatives;
 - b) consortia of production and worker cooperative companies incorporated pursuant to Law no. 422/1909, and Legislative Decree no. 1577/1947, as subsequently amended and supplemented and consortia of craft businesses pursuant to Law no. 443/1985;
 - c) incorporated permanent consortia, including consortium companies, pursuant to Article 2615-ter of the Italian Civil Code, consisting of sole proprietor enterprises (including craft businesses), trading companies, production or workers cooperative companies;
- businesses that have entered into a European Economic Interest Grouping (EEIG), pursuant to Legislative Decree no. 240/1991.

By and no later than the call for tenders deadline, all interested bidders invited to tender, if possessing the required requisites, must:

- register with the FGS Suppliers' portal (link: <https://supplier-registration.finmeccanica.com>) and insert, once obtained access credentials, the requested data, up to the achievement of the status of "Potential Contractors". Any suppliers already registered in the system and possessing access credentials are required to verify and, if necessary, update the details inserted in the system.
- send to the address: gare@pec.finmeccanicaglobalservices.com via certified electronic mail (PEC), specifying in the subject field the reference of the call for tenders, the following documents:
 - their disclosure of interest, using FORM REG-01 02;
 - ethical-legal self-certification, using FORM PRO-12 02;
 - "anti-mafia" self-declaration using the FORM PRO-12 03;
 - company registration report with valid certification of good standing (in countries where it is applicable)
 - valid Labour Compliance certificate (DURC) (Italian companies only);
 - statement issued by at least one banking or intermediary institution authorised pursuant to Legislative Decree no. 385/93, certifying their financial and economic capacity and soundness (Banking References);
 - Brief company presentation with details of major contracts performed over the last 5 years for similar subject and value;
 - Certification that the Supplier have realised an overall turnover, for the three-year period (2012-2013-2014) prior to the publication of this call, of at least Euro 3.000.000 excl. VAT (Euro threemillion/00);
 - Self-certification in company headed paper of the contracts similar to the subject of this tender, successfully completed over the three-year period 2012-2013-2014, for an overall value, excl. VAT of at least 1.000.000 (Euro onemillion/00) for each contract;
 - Self-certification in company headed paper of the instrumental assets owned by the company and necessary for the construction of stands;
 - Certification of 2014 overall turnover with the detail of turnover related to the Finmeccanica Group.

The documents listed in the previous paragraphs, with the exception of the disclosure of interest, must be produced also if the bidders choose to pre-qualify by uploading documents directly onto the FGS Suppliers' Portal.

Any communications received after the set deadline or sent from a non-certified e-mail address shall not be taken into consideration.

In any event, bidders sending their disclosures of interest acknowledge and accept that they may not claim any right to be invited to tender and FGS shall have no obligation to provide any reasons.

All bidders who are not deemed to have a sufficiently reliable professional standing for having incurred, without limitation, in any of the following, shall be in all cases **excluded** from tendering:

- termination for default of any contract entered into with FGS, Finmeccanica S.p.A. or other companies of the Finmeccanica Group;
- any work, service and supply provided pursuant to agreements entered into by FGS, Finmeccanica S.p.A. or other Companies of the Finmeccanica Group, are declared not to be testable;
- breach, during the execution of previous contracts, of any of the provisions of the Code of Ethics of FGS, Finmeccanica S.p.A. or other Companies of the Finmeccanica Group;
- failure, for default or cause, to accept works, supplies, works or services assigned by FGS, Finmeccanica S.p.A. or other Companies of the Finmeccanica Group;
- revocation of the award of a tender.

Pursuant to Legislative Decree 196/03, FGS informs that the data supplied by the parties concerned shall be processed by FGS for purposes connected to the public tender and any subsequent phase of the tender for execution and management of the contract. The Data Controller is Finmeccanica Global Service S.p.A., with registered office in Rome - 00195, Piazza Monte Grappa, 4. The Data Supervisor is Dr. Patrizia Rudilosso, Head of the Human Resources, Organisation and Services organisational unit, domiciled in Rome – 00195, Piazza Monte Grappa 4. Data Handling Officers are the employees of Finmeccanica Global Services S.p.A. which are assigned to the structures involved in processing this disclosure of interest.

The arrangements for submitting the bids, the grounds for exclusion from tendering and other information shall be communicated only to the bidders who, after submitting their disclosure of interest together with the documents mentioned herein and verification by FGS of the minimum tendering requirements regulated in this call for tenders, will be invited to participate in the bidding process.

By submitting their disclosure of interest each bidder acknowledges and agrees that the prior acceptance of the Code of Ethics of Finmeccanica Global Services S.p.A. is an essential prerequisite for participation in the tendering procedure and therefore, if invited to bid, undertakes to respect the provisions contained therein. Said document is available on the website www.finmeccanica.com - "Governance" section - "Ethics and Compliance".

This call for tenders may not be considered in any way binding on this company nor any person or entity benefiting from the supplies nor may it give rise to expectations of any kind on the part of the bidders. FGS in its sole discretion reserves the right not to award the tender, to award only part of the contract or to restart the tendering procedure.

Finally, it should be noted that this tender procedure and the relevant contract are subject exclusively to rules of private law, ruling out the applicability of the Public Contracts Code (Legislative Decree no. 163/2006) and the relevant implementing orders, including when express reference is made to specific provisions of the Public Contracts Code (or its implementing measures) optionally contained in the notice of call or related documents.

Yours Sincerely,

The Purchasing Manager
Ing. Mauro Martinelli

