

## CALL FOR TENDERS

### SUMMARY INFORMATION

<b>Tender N°</b>	1000053164
<b>Subject</b>	Provision of modular stand installation and removal services for the companies of the Finmeccanica Group – North America Lot
<b>Description</b>	Installations for trade fair events
<b>Type of works</b>	Services
<b>Contract/works duration</b>	3 years
<b>Presumed contract value</b>	1.500.000 € YEAR
<b>General award's criteria</b>	Best technical and economical proposal
<b>Publication date</b>	16/03/2015
<b>Expiry date</b>	31/03/2015 (12.00 pm)

### DETAILED INFORMATION


It is intention of Finmeccanica Global Services S.p.A. – a company owned by a sole shareholder subject to direction and coordination of Finmeccanica - a Public Limited Company (S.p.A.) - (hereinafter "FGS") to issue a Request for Quotation (hereinafter "RfQ") concerning the provision of modular stand installation and removal services for the companies of the Finmeccanica Group (North America Lot).

The supply includes:

- Transportation and storage of materials;
- Customs duties;
- Executive design of each stand;
- Installation and removal;
- Costs for rigging and compilation of fair event form;
- Cleaning and assistance during the events;

It is agreed and understood that the call for tenders is open only to tenderers in possession of the following minimum requirements for participation (hereinafter, the "**Minimum Requirements**"):

- 1) that have realised an overall turnover, for the three-year period (2012-2013-2014) prior to the publication of this call, of at least Euro 4,500,000 excl. VAT (Euro



fourmillionfivehundredthousand/00) each year. At least 50% of that turnover must have been realised in the Geographical area of the tender lot. The above indicated turnover is necessary in order to permit the selection of contractors with consolidated experience in the sector, capable of providing services of a high standard.

- 2) that have successfully performed at least one contract for services (installations for exhibitions, museums, fairs or similar, including installation and management of multimedia equipment) similar to those outlined in the this Call, over the three year period 2012-2013-2014 for the private or public sector and for an overall value, excl. VAT, equal to Euro 1.500.000 (Euro onemillionfivehundredthousand /00) for each contract. The above indicated value is necessary in order to permit the selection of contractors with consolidated experience in the sector.
- 3) that are in possession of declarations by at least two banks or intermediaries authorised pursuant to Leg. Dec. n. 385 dated 1st September 1993 certifying financial and economic capacity/stability (Bank References);
- 4) that are in possession of valid UNI EN ISO 9001 certification;
- 5) that have the availability of instrumental assets necessary for stand construction (i.e. machinery,...).
- 6) That have developed in 2014 an overall turnover with the Companies of the Finmeccanica Group (Agustawestland, Alenia Aermacchi, Finmeccanica, Finmeccanica Global Services, WASS, Otomelara, Selex ES, Telespazio, E-Geos, Selex Service Management) not higher than the 70% of the overall turnover made in the same year.

Suppliers satisfying minimum requirements and interested to join the RfQ are required to submit the documentation listed below to [gare@pec.finmeccanicaglobalservices.com](mailto:gare@pec.finmeccanicaglobalservices.com) via certified e-mail (PEC), making reference to the call for tender in the subject of the e-mail, no later than 31/03/2015 at 12:00 pm:

- Disclosure of interest using the form duly provided for that purpose Mod REG – 01 02 ;
- Company registration report with valid certification of good standing (in countries where applicable);
- Valid Labour Compliance certificate (DURC) (Italian companies only);
- Identification document of the signer;
- The "Supplier Questionnaire" compiled using FORM PRO-12 01;
- Ethical-legal self-certification compiled using the FORM PRO-12 02;
- Anti-mafia self-declaration using the FORM PRO-12 03;
- Brief company presentation with details of major contracts performed over the last 5 years for similar subject and value;

- Documentation in company headed paper certifying the compliance with the Minimum Requirements;
- Certification that the Supplier have realised an overall turnover, for the three-year period (2012-2013-2014) prior to the publication of this call, of at least Euro 4.500.000 excl. VAT (Euro fourmillionfivehundredthousand/00) each year and that at least 50% of that turnover has been realised in the Geographical area of the tender lot.
- Self-certification in company headed paper of the contracts similar to the subject of this tender, successfully completed over the three-year period 2012-2013-2014, for an overall value, excl. VAT of at least 1.500.000 (Euro one million five hundred thousand /00) for each contract;
- Self-certification in company headed paper of the instrumental assets owned by the company and necessary for the construction of stands;
- Copy of the declarations by at least two banks or intermediaries authorised pursuant to Leg. Dec. n. 385 dated 1st September 1993 certifying financial and economic capacity/stability;
- Copy of the UNI EN ISO 9001 certification.
- Certification of possession of instrumental asset.
- Certification of 2014 overall turnover with the detail of turnover related to the Finmeccanica Group.

Note that any communications received after the declared expiry or sent by non-certified e-mail addresses will not be taken into consideration.

FGS reserves the right to **exclude** from the RfQ, without giving any motivation, any competitors not considered sufficiently reliable due to having incurred, over the last three years (by way of example but not limited to) into:

- termination for default of contracts stipulated with FGS itself, Finmeccanica SpA or other Companies of the Finmeccanica Group;
- defective work inspection of services or supplies subject of contracts stipulated with FGS itself, Finmeccanica SpA or other Companies of the Finmeccanica Group;
- violation, during execution of previous contracts, of any of the norms contained in the Code of Ethics of FGS itself, Finmeccanica SpA or other Companies of the Finmeccanica Group;
- failure in taking in charge, for default or cause, supplies, works or services assigned by FGS itself, Finmeccanica SpA or other Companies of the Finmeccanica Group;
- revocation of an adjudicated tender.

Pursuant to art. 28 of Legislative Decree no. 196/2003, as subsequently amended and supplemented (hereafter "**Privacy Code**"), FGS hereby informs all interested parties to observe itself the rules of the Privacy Code in the treatment and collection of personal data, acquired in the performance and in dependence of this Call for tender, as well as the formalization and management of the Contract and for the purposes connected with it. The Data Controller is Finmeccanica Global Service S.p.A., with

registered offices in Rome – 00195 , Piazza Monte Grappa, 4. The Data Supervisor is Dr. Patrizia Rudilosso, Human Resources, Organisation and Services BU Manager, domiciled in Rome – 00195, Piazza Monte Grappa, 4. The persons in charge of processing data are the Finmeccanica Global Services SpA employee involved in processing the call for tender and the relative disclosure of interests and all the subsequent phases.

Bids Proposal submittal procedure, any further cause of exclusion from the RfQ and any other information shall be communicated exclusively to the Suppliers, that have properly submitted the disclosure of interest and then passed the verification by FGS of the compliance to the minimum requirements for participation as set forth in the present Call for Tender.

By submitting the disclosure of interest each competitor acknowledges and agrees that the prior acceptance of the Code of Ethics of Finmeccanica Global Services SpA is a prerequisite for participation in the tender procedure and therefore, in the event of invitation to bid, undertakes to respect the provisions therein provided. The aforementioned documents available at the website [www.finmeccanica.it](http://www.finmeccanica.it), "The Group" menu, "Group Services" section "Finmeccanica Global Services" page.

This call for tender shall not be considered in any way binding and shall not constitute a commitment and shall not entail any cost to be sustained by FGS company nor for the beneficiaries of the Services by any title and neither can arise any expectations of any kind on the Suppliers which have submitted the disclosure of interest. FGS at its own discretion reserves the right to not award the RfQ, to award only part of the contract or to re-start the RfQ procedure.

This RfQ procedure and the resulting contracts shall be subject exclusively to private sector law, and exclude the applicability of the Code of Public Sector Contracts (Leg. Dec. n. 163/2006) and implementing provisions, although explicit references to specific norms of the Code of Public Contracts (or implementing provisions) are contained in the call for tender or related documents.

Regards

The Procurement BU Manager  
Mauro Martinelli